



## 01/27/2020 REGULAR MEETING MINUTES

### AGENDA

**1. Call to Order: Invocation, Roll Call of Directors**

President Walker called the meeting to order at 6:00 p.m.

In Attendance: President Michael Walker, Vice President Marc Hodak, Director Matt Gauntt, Director Michael Skelton, Director Ken Mitchell, Director Wade Veeder, Director Jeff Stafford

Absent: Secretary Kim Lehere, Director Kathryn Langley

Staff: Chris Boyd, Jennifer Bland, Patty Parks, Bonnie Larson, Erin Glenn

Consultants: Robert Harris

Visitors: Michael Bolton

Invocation: Director Veeder

**2. Visitor Comments: Recognition of Visitors and Visitor Comments**

None

**3. Recognition of Director Jeff Stafford**

President Walker presented

### CONSENT AGENDA

**4. October 2019 Financial Report**

**November 2019 Financial Report**

**December 2019 Financial Report**

**October 2019 Water Audit Report**

**November 2019 Water Audit Report**

**112519 Meeting Minutes**

Director Gauntt made motion to approve the Consent Agenda. 2<sup>nd</sup> by Director Mitchell. All present were in favor.

### THE BOARD WILL DISCUSS AND ACT ON THE FOLLOWING INDIVIDUAL ITEMS:

**5. Order 012720-01 – Regarding General Election May 2, 2020**

Vice President Hodak made motion to approve Order 012720-01 Regarding General Election May 2, 2020. 2<sup>nd</sup> by Director Veeder. All present were in favor.

**6. Regarding Designation of Bank Signatories**

Director Veeder made motion to approve Designation of Bank Signatories. 2<sup>nd</sup> by Director Skelton. All present were in favor.

7. **Regarding Award of Administrative Building Flooring Project**

Director Veeder made motion to approve Award of Administrative Building Flooring Project to Epic Renovations. 2<sup>nd</sup> by Director Skelton. All present were in favor.

8. **Regarding TRWA Delegate Certification Form**

Director Mitchell made motion to approve TRWA Delegate Certification Form. 2<sup>nd</sup> by Director Veeder. All present were in favor.

9. **Regarding Change Order for Byran Road Tank Painting**

Director Gauntt made motion to approve Change Order for Byran Road Tank Painting. 2<sup>nd</sup> by Vice President Hodak. All present were in favor.

10. **Regarding Consideration for Adoption of a Resolution Authorizing Application for Financial Assistance from the Texas Water Development Board for System Improvements**

Director Gauntt made motion to approve Adoption of a Resolution Authorizing Application for Financial Assistance from the Texas Water Development Board for System Improvements. 2<sup>nd</sup> by Director Veeder. All present were in favor.

*President Walker called the meeting into Executive Session at 6:20 p.m.*

11. **Executive Session:**

**The Board of Directors will Recess to an Executive Session Pursuant to Tex. Gov't Code Sec 551.074 to Discuss Personnel Matters Related to General Manager's Annual Review and Contract.**

*President Walker reconvened the meeting into General Session at 7:23 p.m.*

12. **Return to Regular Session:**

**The Board will Reconvene to Open Session to Discuss and Act Regarding Items Discussed in Executive Session Related to the General Manager's Annual Review and Contract.**

Director Veeder made motion to approve General Manager's Annual Review. 2<sup>nd</sup> by Director Gauntt. All present were in favor.

Director Gauntt made motion to approve annual renewal of General Manager's Contract. 2<sup>nd</sup> by Director Mitchell. All present were in favor.

13. **GENERAL REPORTS:**

**Legal Services Update:**

**regarding current legal projects, recommended courses of action, review of any District legal matters with actions taken and potential future legal matters which may impact the District.**

Robert Harris provided updates.

**Engineer's Report:**

**regarding engineering matters, including current capital projects, planning recommended courses of action, specifications, proposed project reviews operational requirements, and regulatory compliance.**

General Manager provided updates.

**President's Report:**

**regarding conduct of meeting, posted agenda items, committee assignments, and matters of current and future interest to the District.**

None

**General Manager's Report:**

**regarding legislative and regulatory matters, budgets, current projects, daily operational matters, including water**

**and wastewater services, future planning, personnel, and future events and functions.**

General Manager provided updates including Silverado Well update and invitation to TRWA Annual Conference.

**THE BOARD WILL DISCUSS AND ACT ON THE FOLLOWING INDIVIDUAL ITEM:**

**14. Regarding Investment Officer and Committee Appointments**

Vice President Hodak made motion to approve Director Jeff Stafford as Investment Officer, Vice President Marc Hodak as Audit Committee Officer and President Michael Walker as Policy and Procedures Officer. 2<sup>nd</sup> by Director Veeder. All present were in favor.

**15. Recommendations of Items/Issues to be added to the agenda of the next MSUD Board Meeting**

*(There can be no discussion of these items, only a listing)*

Vice President Hodak would like to review studies on General Manager compensation in Executive Session during the February board meeting.

**16. Adjournment:**

*President Walker adjourned the meeting at 7:49 p.m.*



*Michael Walker, President*  
MSUD Board of Directors